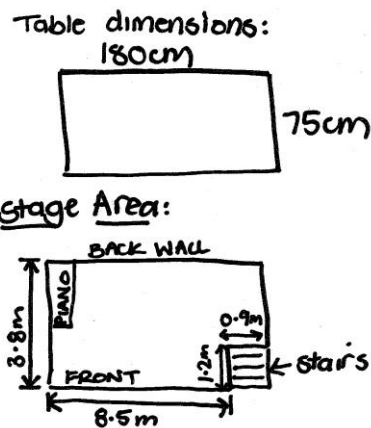
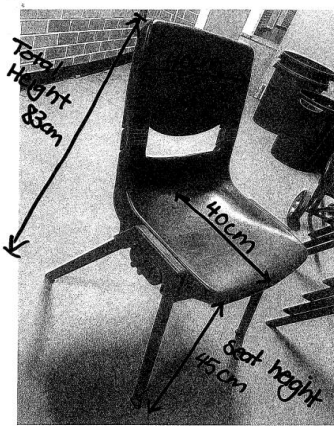


Hall hire information

- The hall contains approximately 370 chairs and 49 tables. See below for table, chair and stage dimensions.



- The kitchen contains 1 large electric oven, fridge, freezer, 2 microwaves.
- The PA system may be used however microphones need to be provided. There is input for microphones and music. We have a large projector screen at the back of the stage attached to the wall that can be pulled down however there is no projector in the hall.
- The hall is air-conditioned
- The hall inspection times need to be negotiated with parish staff and are not possible during school hours Monday – Friday.
- Friday hall hire conditions:
 - Access to the hall can be gained from 3pm. Earlier access is not possible as the school use the hall during the day until 3pm.
- Saturday hall hire conditions:
 - Access to the hall can be gained from 6am to 4:30pm. **A block out time from 4:30pm – 7pm is strictly enforced to ensure quiet around the church during Reconciliation and the Vigil Mass service. Functions MUST NOT START BEFORE 7:30pm.** Failure to comply will result in the loss of your bond.
 - Functions can be held between 7:30pm and midnight however all music/noise must cease promptly at midnight. Hirers may stay after this time to clean up however noise must be kept to a minimum due to the residential location.
- Sunday hall hire conditions:
 - Access to the hall can be gained from 6am to 7:30am. After 7:30am, **a maximum of 10 people** can remain in the hall to complete any necessary preparations however **no vehicles may be parked outside the hall either on the cement or the driveway and noise must be kept to a minimum. Any vehicles must be parked in the marked spaces only. Any deliveries must be completed before 7:30am and all large vehicles removed from the car park. This is to ensure the safety of our parishioners during this time. A block out time from 7:30am – 11am is strictly enforced to ensure quiet around the church during our Sunday morning Mass services. Functions MUST NOT START BEFORE 11am.** Failure to comply will result in the loss of your bond.
 - The hall kitchen may not be used before 11am** as it is used each week by our parish for morning tea between 10:30am – 11am. Deliveries and food may be stored in the kitchen before 11am.
- The hall hire fee is \$770 with a bond of \$500.** The \$500 bond must be paid **at least 4 weeks before the hire date to secure the booking.** If the booking is cancelled within 4 weeks of the booking, the bond will only be refunded if another booking is received for the same date. The hall hire fee of \$770 **must be paid at least 2 weeks before the hire date.** Keys are collected on the **Friday morning prior to the booking between 9am and 12pm** and must be returned to the locked mail box near the gate at the end of the booking.
- If you would like to enquire if a particular date is available, please contact the parish office between 9am and 3pm Monday to Friday.